5th February 2025

Dear parents and carers

**Re: proposal to change the length of the school day**

I am writing to inform you of a proposed change to the structure of the school day here at Manor Field Infant and Nursery School. The proposed change is

* *Manor Field school day will start at 8:45am and finish at 3:15pm rather than 8:45am to 3.00pm.*

Should the change be approved, it will come into force from the week commencing 23rd April 2025.

This increase will ensure that we meet the Department of Education’s new minimum expectation of a 32.5-hour school week, we are currently 31.25 hours.

We believe that this change will be beneficial to the school community and will have a positive effect on your child’s education. The extra 15 minutes a day will allow the afternoon curriculum subjects to be taught in greater detail.

The information in this letter has also been sent to St Mary’s Junior Academy, Long Stratton High School and our after-school club providers. We will work together so that there is minimal disruption.

I appreciate that this change may affect you in terms of childcare or working arrangements, and you may have questions related to your child’s education. For this reason, I would like to invite you to please share any feedback that you have by sending it to [office@manorfield.org](mailto:office@manorfield.org) .

We will release the results of the consultation by 17th March 2025 and will email you with the outcomes.

Yours sincerely

![A close-up of a sign

AI-generated content may be incorrect.]()

Mrs H Haines

Executive Headteacher